



Minutes

UNISON

FAREHAM BRANCH

Executive Committee Meeting

TIME: 10am-12.30pm

DATE: 24 March 2017

ROOM: Collingwood Room

PRESENT

Lee Sprake (Chair)	Charlie Dacke (note taker)
Chris Motherwell	Sarah Bryant
Malc Stevens	Jess Wicks
Richard Gustar	Rob White
Andy Lynch	Rob Eckstein

1. INTRODUCTIONS & WELCOME, APOLOGIES

- a. Apologies received from Jax, Pearl, Annie, Cian, Nick and Jenny

2. MINUTES

- a. The Minutes of the meeting held on 21st February 2017 were agreed as a true record.
- b. Proposed by Chris, seconded by Rob W

3. MATTERS ARISING

- a. February matters
 - 5e – JIQ training confirmed and will take place
 - 6 – AGM went to plan, thanks to all for carrying out roles.
 - 9b – Lee has decided against attending H&S seminar as it is very difficult to arrange travel and accommodation for one day in Edinburgh
 - 10a – Headset/mobile issues has been raised at the JCC
 - 11f – Equalities data has been raised at the JCC

4. RETIRED MEMBERS SPEAKERS FEES

- a. The Samiritans will speak at the May meeting and Colin Chambers, former Chaplain on Robben Island will speak in July
- b. Malc proposed £25 each for the up and coming May and July speakers
- c. This was **seconded** by Andy, and **agreed** by all
- d. Malc will be giving a talk to the group in September and requires a projector/screen **Action Charlie** look into this

5. NDC DELEGATION

- a. Only one nomination received at AGM (Charlie)
- b. LG conference delegates also elected at AGM (Jenny and Sarah)
- c. Charlie can attend Tuesday/Wednesday
- d. Chris and Lee would like to attend Thursday and Friday
- e. **Proposed** by Rob W, **Seconded** by Rob E and agreed by all
- f. **Action Charlie** to register all delegates and visitors and arrange accommodation/travel and time off

6. WORKERS MEMORIAL DAY

- a. Workers Memorial Day takes place each year on 28th April
- b. It is to remember all those killed or injured as a result of their work
- c. Branch to hold vigil at memorial plaque/tree in sensory garden at 12.30 on the day
- d. Lee will say a few words. **Action Richard** to look for some statistics to include
- e. **Action Charlie** publicise to members
- f. We will ask FBC if we can hold a minutes silence **Action Charlie**

7. JCC UPDATE

- a. Charlie, Rob W and new RO Joel Bodmer attended JCC on 14th March
- b. A new adoption policy has been proposed and is being looked at by Unison
- c. Unison argued that the 'buddy system' of access to Outlook inboxes is excessive employee monitoring as managers are looking through people's inboxes without good reason. Management wish to keep the buddy system and require individuals to raise concerns if they have them.
- d. Unison pointed out that the staff equalities data on SID is sparse. Management agreed to look into ways that they could encourage staff to fill in equalities data.
- e. Unison raised the emails that have been sent on floor 7 regarding use of headphones and mobile phones, and that any policy needs to be consistent across the organisation. Management will look into this.
- f. The cameras being installed in the depot stores and the asbestos incident on floor 1 were also raised. Management unaware of cameras and said that the asbestos found had been contained and removed.

8. CORPORATE STANDBY

- a. Two issues have been raised
- b. Sheltered Housing Officers not on same rate as Corporate standby officers
- c. Charlie explained that the jobs had been JIQ'd, resulting in the different grades

- d. Multi-trades may not have been paid bank holiday rates for standby
- e. **Action Lee** check with admin team and HR

9. TREASURERS REPORT

- a. The treasurer was absent

10. SECRETARY'S REPORT

- a. Can all officers let me know if they would like to attend the Branch Officer training in Eastbourne 10-21 May
- b. **Action Charlie** register delegates

11. STEWARDS REPORTS

- a. Depot steward raised a concern by a member that HR were not attending sickness reviews in person, only by phone
- b. It was agreed that this is not necessarily a concern

12. OTHER OFFICERS REPORTS

- a. Retired Members Secretary – Last group meeting well attended
- b. Sports & Social Secretary – Asked if the group come to the next meeting with ideas for excursions this coming year
- c. Welfare – Absent
- d. Health & Safety – Feedback from last H&S meeting; 14 accidents recoded – 5 slips, 1 item fell from height, 4 objects, 1 animal bite, 3 cuts, 3 near misses, 1 violent incident. No public incidents. There should also be a report on the paint incident in reception as this has gone to CXMT and work is being carried out to improve security. An issue has been raised about the rest periods at Ferneham Hall not being adhered to.
- e. Communications – Absent
- f. Equality Officer – Nothing to add
- g. Young Members Officer – Absent
- h. Education Officer – Absent
- i. International/LGBT Officer – Nothing to add
- j. Women's Officer – Nothing to add
- k. Environment Officer – Absent

13. DATE OF NEXT MEETING

Date: 20th April 2017

AOB

- a. Cian and Chris were elected as Vice-Chairs for the coming year

The meeting closed at 12:08