

# Minutes

**UNISON**

FAREHAM BRANCH

## Executive Committee Meeting

TIME: 2.30 - 5pm      DATE: 25 January 2018

ROOM: Pulheim Room, Floor 8, Civic Offices

### PRESENT

Cian Wagstaffe (Chair)

Charlie Dacke (note taker)

Malc Stevens

Richard Gustar

Karen Brett

Rob White

Andy Lynch

Hugh Saich

Nick Cutler

Jenny Moses

### 1. INTRODUCTIONS & WELCOME, APOLOGIES

- a. Apologies received from Liz, Annie, Pearl

### 2. MINUTES

- a. The date and location was wrong **Action Charlie** amend
- b. The rest of the Minutes of the meeting held on 20<sup>th</sup> December 2017 were agreed as a true record
- c. Proposed by Rob W, seconded by Nick

### 3. MATTERS ARISING

5 (October minutes) carry over to February – Further action will be taken following the discussion, it was agreed that Richard would draft a letter to HR/Political group leaders outlining the Branch's disappointment that the motion to full council on the 9<sup>th</sup> March for funding for an outreach worker was not carried, including details of the motion that the Branch passed at this years AGM concerning homelessness. **Action Richard**

11c (October minutes) carry over to February – **Action Charlie** send non social club members list to Sarah and Rob W

5d (December minutes) – carry over to February **Action Charlie** send honoraria information to Malc so that he can compile a report

#### 4. REGIONAL COUNCIL AGM SATURDAY 24<sup>TH</sup> FEB WOKING

- a. The Branch can send two delegates. This is an important decision making body in the region.
- b. Karen, Cian and Charlie can potentially attend and will check their calendars

#### 5. JCC FEEDBACK

- a. Pay negotiations – Management will check how much increase has been budgeted for and are in a position to accommodate the 2018 deal but will struggle with the 2019 proposal and re-adjusting the spinal columns as they say it is unaffordable.
- b. DOCAS – Following the Trade Union Act we must negotiate an agreement with the employer for DOCAS. Management would prefer a shortened agreement to the one that we presented them (put together by UNISON) and would prefer to carry on with our current arrangements. Further meetings will follow with regional reps.
- c. Contracted overtime and holidays – Management have proposed 'rolling up; the holiday pay into the wages paid instead of calculating it as a lump sum at the end of the year as this is very burdensome. They asked for our initial thoughts and we don't really object in principle.
- d. GDPR – Management have some concerns following new data protection rules about UNISON storing data on their system and using FBC email addresses, including obligations under FOI
- e. Facility time reporting – Employer is now obliged to report accurate details of time off for union duties, and has proposed a system where reps clock off for union duties and then make adjustments in their timesheets. We suggested that this might put reps off and that the onus is on employers to collect this information and not us, and if it was inaccurate it could fall on the reps. Further discussions will take place. In the meantime, Charlie will collate some past data. Action all send Charlie hours and type of work for the last 3 months spent on UNISON duties
- f. Sickness has been higher than normal. Management put the stress related illnesses down to disciplinaries, and there has been a lot of flu.
- g. It was agreed that a communication would go out that we are discussing overtime holiday pay arrangements and that further information would follow.
- h. We will be aiming to have two JCC meetings per year, and meet on an ad hoc basis when required.

#### 6. AGM MOTIONS

- a. Nick brought a motion to the table on air quality and sustainable travel. It was well written and the **committee agreed** to put it forward to the AGM, changing only one word – 'public safety' to 'public health'. Nick is happy to move the motion at the AGM in his role of Environment Officer
- b. **Action Jenny** - put together the honoraria motion and a motion to amend the social draw amounts
- c. **Action Malc** keep working on the honoraria report

- d. Any other motions or rule changes must be available for discussion at the February meeting
- e. **Action all Branch Officers** – prepare short report for annual report by February 22<sup>nd</sup> meeting

## 7. PAY OFFER UPDATE

- a. This has already been discussed under item 5
- b. Since the JCC meeting UNISON NJC committee have recommended that members reject the offer
- c. A workplace consultation will take place from February to March
- d. Richard asked what other public sector pay offers are on the table. **Action Charlie** find out and circulate information.

## 8. BIRMINGHAM BRANCH DISPUTE

- a. Charlie read out a letter received from the Birmingham Branch. 350 social care workers are in dispute over unfair changes to rotas and reductions in weekend payments.
- b. They have asked for messages of support and a small donation to their strike fund
- c. **Action Charlie** - It was proposed that we would approach Pearl and see if she could write a message of support as she did such a good job on a similar task recently
- d. Karen proposed a donation of £100, this was seconded by Hugh and **agreed**

## 9. COUNCIL MEETING AGENDAS

- a. Skipped due to time constraints

## 10. TREASURERS REPORT

- a. The treasurer presented the accounts, she has just completed the year end.

## 11. SECRETARY'S REPORT

- a. Nothing to report

## 12. STEWARDS REPORTS

- a. There was nothing to report from any stewards

## 13. OTHER OFFICERS REPORTS

- a. Retired Members Secretary – Talk at the last meeting was greatly enhanced by the use of the projector. The March meeting will see a Gun Wharf architect speaker, and 3 talks have been agreed this year. John is now able to upload the retired members newsletter onto the Branch website.
- b. Membership Officer – Has nearly completed the WARMS training. Will meet with Charlie to look at the letter to new staff. **Action Karen** arrange a short meeting
- c. Sports & Social Secretary – Absent
- d. Welfare – It was **agreed** that we would send a £20 M&S voucher instead of flowers to long term sick people

- e. Health & Safety – Nothing to report
- f. Communications – The old website is still online **Action Cian** to look into this.  
Since John can upload newsletters, there has been more traffic
- g. Young Members Officer – Absent
- h. International/LGBT Officer – Nothing to report
- i. Environment Officer – Nothing to report

#### **14. DATE OF NEXT MEETING**

Date: 22nd February 2018

**AOB** – Charlie asked if everyone was still happy to stand for election at the AGM.  
Jenny asked if we would be receiving the special enhanced payment again this year?  
**Action Charlie** to find out.

The meeting closed at 16:50

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